

**(INSURANCE IN FORCE RECORD – TYPE 14)**  
Format/Edits

Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
1	Record Type	1	2	9(02)	Required. Must be 14. See Note 1.
2	Insurance Provider	3	2	X(02)	Required. Edit with RO/Company table.
3	Location State	5	2	9(02)	Required. Edit with FIPS State table.
4	Company	7	3	9(03)	For Reinsured edit with company table. Must be valid Pic code for reinsurance year.
5	Policy Number	10	7	9(07)	Required. Must be > zeros.
6	Crop Year	17	4	9(04)	Required. Must be the crop year of the crops reported under the policy. This will equal the Reinsurance Year or Reinsurance Year +/- 1 for applicable crop code.
7	Crop Code	21	4	9(04)	Required; Edit with ADM2.
8	Insurance Plan Code	25	2	9(02)	Required; Edit with ADM2.
9	Location County	27	3	9(03)	Required; Edit with FIPS County Table.
10	Filler	30	5	X(05)	Must be Spaces.
11	Type Code	35	3	9(03)	Required for California Grapes (0052 & 0053) and Arizona Grapes (0052). If coverage or price election percents vary by type code within a crop, multiple 14 records are required. See Exhibit 14-1. Edit with ADM2. For crops with more than one sales closing date, type code may be required for determining eligibility based on sales closing date. Must be zeros if not required.
12	Practice Code	38	3	9(03)	If coverage or price election percents vary by practice within a crop, multiple 14 records are required. Edit with ADM2. See Exhibit 14-1. For crops with more than one sales closing date, practice code may be required for determining eligibility based on sales closing date. Must be zeros if not required.
13	Coverage Flag	41	1	X(01)	Required; Must be: C = Catastrophic "Cat" Coverage A = Additional Coverage For Revenue Assurance, CRC and GRIP must be "A".
14	Type 14 Key Reserve	42	34	X(34)	Space Reserved for Additional key data required in the future or for other record types. Must be spaces or blanks.
15	Record Number	76	3	9(03)	Must be > zero and unique within a Crop Policy.

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16	Late Processed Flag	79	2	9(02)	Late Processed Status; Must be: 00 = Timely-Processed 01 = Company Approved Late-Filed Application 02 = Company Delayed 03 = Agent Delayed 04 = FCIC Delayed 05 = Alternative Crop (Coverage Flag must equal "C") 06 = Fall type not planted, changed to Spring type.(New 14 must be submitted with Spring type. Available for Wheat & Barley only.) 07 = Subsequent Application for multi-county 08 = Multiple 14's submitted (allowable crops Exhibit 14-1) 09 = Successor-in-Interest 10 = Revised Coverage Level, Market Price Indicator or Price Election Factor
17	Fund Designation Flag	81	1	X(01)	Required; must be one of the following: A = Assigned Risk Fund C = Commercial Fund D = Developmental Fund If "A" or "D", must match accepted Type 9 record
18	Fee Prepayment Flag	82	1	X(01)	Must be: P = Fees prepaid before due date. Blank = No Prepayment Cannot be 'P' if Coverage Flag = "C".
19	Common Information System Flag	83	1	X(01)	Reserved. Pending participation procedures.
20	Administrative Fee Exception Flag	84	1	X(01)	Must be: P = Waive fee for this RO/PIC/ST/County/Policy/Crop if ALL Type 11 records submitted for same key have a Guarantee Reduction Flag of "E" W = Limited resource waiver approved. Else spaces.
21	Reserved	85	1	X(01)	Must be spaces.
22	Rate State	86	2	9(02)	Edit with the FIPS State table. See Notes.
23	Rate County	88	3	9(03)	Edit with the FIPS county table. See Notes.

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24	Dual Coverage Flag	91	1	9(01)	If coverage flag = 'A', must be 0. If coverage flag = 'C', must be either: 0 = No dual coverage on this crop policy, or 1 = Dual Coverage; A high risk cat policy and a non-high risk buy-up policy exist for this producer, even if they are not under the same policy number. Only the CAT policy which is high risk should be flagged with the "1". Both the CAT record (high risk) and the buy-up record (non high risk) must be with the same RO. Fund Designation flag for the high risk CAT record must match the High Risk Fund flag on the type 9 record.
25	Experience Inquiry	92	1	X(01)	Request for Experience and APH yield information, must be: Y = Previous Year F = Previous 5 years N = None
26	Insured's Signature Date for the Crop	93	8	9(08)	Required for all crops. MMDDCCYY. Cannot be greater than the submission date. Cannot be greater than modified sales closing date unless sending a "W", "NC", "NT", "R", "RC", or "RT" in written agreement flag or if Late Processed Flag is > 00. Cannot be less than year of 1981.
27	Reserved	101	1	X(01)	Must be spaces.
28	Filler	102	3	X(03)	Must be spaces.
29	Contract Flag	105	1	9(01)	0 = New Contract 1 = Contract carried over from previous year. A carryover contract is defined as one in which the entity had insurance on the same crop and plan code with the same insurance provider in the state and county the previous year.
30	Written Agreement Number	106	8	X(08)	For RSO issued Written Agreements enter the identification number for the approved written agreement for the RO, state, county and crop. For company issued written agreements, enter RO code followed by 6 digits, ONLY if the type equals SM, UA, NB, TC or TS and the Written Agreement Processing Flag equals 'R' or 'W'. For Nursery and Aquaculture, must be spaces. The first 3 digits identify the issuing RSO and must be valid for the location state. Enter spaces if <u>No</u> Written Agreement exists.

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31	Written Agreement Type	114	2	X(02)	<p>Valid Written Agreement types are: HR, LS, NB, OC, OP, OT, PE, PT, RE, SC, SG, SM, SP, TC, TD, TP, TS, UA, UC, XC and 33. Enter spaces if <u>NO</u> Written Agreement is in effect. Enter '33' if the insurance rate is provided on a FCI-33 (rules page, map or supplement).</p> <p>For Revenue Assurance (RA) plan 25, only valid types are "33, HR and UC".</p> <p>For Nursery and Aquaculture, must be spaces. All entries, except a "33" require a valid Written Agreement Number in field 30.</p>
32	Written Agreement Processing Flag	116	2	X(02)	<p>All single values must be left justified. Must be:</p> <p>H = ONLY for CRC High Risk land WITH a FCI-2 Agreement that changes the High rate or factor. USE the High Risk Classification Premium Calculation Worksheet to calculate the premium.</p> <p>P = FCI-2 Dollar Amount of Insurance exception for Macadamia Trees.</p> <p>R = FCI-2 Agreement with a Reference County.</p> <p>W = FCI-2 Agreement with no Reference County</p> <p>3 = FCI-33 (rules page, map or supplemental) Rates</p> <p>RC = Certified organic acreage with a location or reference county</p> <p>RT = Transitional acreage with a location or reference county</p> <p>NC = Certified organic acreage with no reference county</p> <p>NT = Transitional acreage with no reference county</p> <p>For Revenue Assurance (RA) plan 25, only valid flags are "3 and R".</p> <p>Otherwise, spaces.</p> <p>For Nursery and Aquaculture, must be spaces. See Exhibit 11-8 for edit details.</p>

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
33	Multiple County Flag	118	1	X(01)	If producer selected multiple county option on application enter “P” on the primary (designated) state county crop record. One “P” record allowed for each policy by crop/plan/state. If producer selected multiple county option nationwide on application enter “N” on the primary (designated) state county crop record. One “N” record allowed for each policy by crop/plan. Enter “S” on county records submitted after sales closing date. “S” is only allowed if insured has no previous insurance in the county for any crop for current crop year. *Only Category B crops (excluding Forage Production) qualify for multi county. Otherwise, spaces.
34	Cancellation and Transfer Application	119	1	X(01)	Enter “Y” if the producer signed a cancellation and transfer application. Used to determine “owner” in the duplicate process. Otherwise, spaces.
35	Coverage Level	120	5	9(01)V9(04)	Coverage Level selected by insured. Must be valid coverage level.
36	Price Election Factor	125	5	9(01)V(04)	Required for all crops. Price Election Percent selected by insured reported as a factor. If insurance plan equals 25, 43, 44, 46, 50 (except Florida Citrus and Nursery - see table below), 51 or 70 this field must = 1.0000. If common option code = “CE”, this field must = 1.0000. If insurance plan = 12 or 73 and coverage flag (field 13) equals “A”, then this field must equal 0.6000 thru 1.0000. If insurance plan = 12 and if coverage flag (field 13) equals “C”, this field must = 0.4500. For all other plans, if coverage flag equals “A” and coverage level equals : 1.) 0.5000 this field must = 1.0000 2.) 0.5500 this field must be ≥ 0.9100 3.) 0.6000 this field must be ≥ 0.8400 4.) 0.6500 this field must be ≥ 0.7700 5.) 0.7000 this field must be ≥ 0.7200 6.) 0.7500 this field must be ≥ 0.6700 7.) 0.8000 this field must be ≥ 0.6300 8.) 0.8500 this field must be ≥ 0.5900

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
37	Written Agreement Date	130	8	9(08)	Format is MMDDCCYY. Required if sales reduction cutoff date is later due to written agreement or if sales closing date does not exist for crop location state/county or rate state/county. Cannot exceed transmission date. If company issued written agreement, this date is not used to calculate late sales. Else, zero fill.
38	Marketing Activity Type	138	7	X(07)	Assigned code if policy was sold under Marketing Agreement; otherwise spaces.
39	Filler	145	3	X(03)	Must be spaces.
40	M-14 Review Flag	148	2	9(02)	Must be zeros.
41	Filler	150	11	X(11)	Must be spaces.
42	Agent SSN	161	9	9(09)	Required. Enter the SSN of the agent responsible for the policy.
43	Common Option Codes	170	20	X(20)	Applicable Option code from FCI-35 Option Table. Must be left justified. If not applicable, leave blank. See Exhibit 11-9.
44	Rate Class Option Codes	190	20	X(20)	Applicable Option code from FCI-35 Option Table. Must be left justified. Does not apply to plan codes 25, 30, 44 or 90. If not applicable, leave blank. Exhibit 11-9.
45	Price Indicator	210	1	X(01)	This field must equal 'A' or 'E'. 'A' = Additional Price: If the additional price has not been released, DAS will validate to the established price. 'E' = Established Price Plan codes 30, 55, 84, 86 & 90 can be 'A' or 'E'. All other Plan codes must = 'E'.
46	Multi-County Reference State	211	2	9(02)	Required if multi county flag (field 33) equals 'S', otherwise must equal zeros. Enter the state code for the policy to be referenced for multi county edit. Must be numeric. If this field is filled, reference the 14 record ISAM for multi county flag of 'P' or 'N'. Multi county edits would apply to both policies the same as if sending one policy number.
47	Multi-County Reference Company Number	213	3	9(03)	Enter the company number of the policy to be referenced for multi county edit. Must be numeric.
48	Multi-County Reference Policy Number	216	7	9(07)	Enter the policy number of the policy to be referenced for multi county edit. Must be numeric.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
49	Multi-County Reference Crop Year	223	4	9(04)	Enter the crop year of the policy to be referenced for multi county edit. Must be numeric.
50	Multi-County Reference Crop Code	227	4	9(04)	Enter the crop code of the policy to be referenced for multi county edit. Must be numeric.
51	Multi-County Reference Location County	231	3	9(03)	Enter the location county of the policy to be referenced for multi county edit. Must be numeric.
52	Multi-County Reference Type Code	234	3	9(03)	Enter the type code of the policy to be referenced for multi county edit. Must be numeric. Required only for CA Grapes (0052 and 0053) and AZ Grapes (0052); else zero fill.
53	Seed Cycle Code	237	1	X(01)	<b>Required.</b> If Acreage Report Date is in October 2003 = 'F'. If Acreage Report Date is between February and September 2004 = 'S', all other dates = 'F'. Fresh Market Crops in FL (0044, 0083, and 0086, plan 50) = 'S' Raisins = 'F' Nursery and Fl Fruit Trees = 'F' In dual counties (where there are Spring & Fall acreage reporting dates) will default to 'S' unless you send the type or practice that would correspond to 'F'. Wheat, type 011, should be reported as 'F'. For the 'WO' option (Wheat & Barley), acreage reporting dates may be different so the option code must be reported for correct ADM lookup..
54	LFA Calc Date	238	8	9(08)	RMA internal use only. Latest acreage report date for the crops reported in the same batch/seed cycle code used to calculate Late Filed Acreage Reduction.
55	Agent's Signature Date	246	8	9(08)	Required for all crops. MMDDCCYY. Cannot be greater than the submission date. Cannot be less than year of 1981.
56	Filler	254	86	X(86)	Must be spaces.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
57	Ineligible SBI Share Reduction Percent	340	4	9(01)V9(03)	Internal Use. Will be populated with total share reduction of all Ineligible SBIs.
58	Ineligible Tracking Validation Flag	344	8	X(08)	Internal Use. Must be spaces.
59	LSR Reduction Flag	352	2	9(02)	Internal Use. Must be zeros. Late Sales Reduction identification flag: Code "00" = No Reduction (accepted less than or equal to the LSR Lockdown Date) Code "01" = 1% Reduction (accepted after LSR Lockdown and up to the transaction cutoff date for the week containing the 60 <sup>th</sup> day after the SCD) Code "02" = 2% Reduction (accepted greater than 60 days after LSR Lockdown date up to the transaction cutoff date for the week containing the 90 <sup>th</sup> day after the SCD) Code "03" = 3% Reduction (accepted more than 90 days after the LSR Lockdown Date) Note: If the RO retransmits to lockdown Price Election factor, Market Price Indicator and Coverage Level Percent, the late sales reduction will revert to lockdown reduction flag.
60	LSR Lockdown Date	354	8	9(08)	Internal Use. Must be zeros. (transaction cutoff for the week containing the 30th day after the Sales Closing Date) CCYYDDMM format.

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61	Producer History Flag	362	3	X(03)	<p>RMA Internal Use. Must be spaces.</p> <p>If flag = "N" (no match)</p> <p>If flag = "YP1" (match – if tax id on any type 10 primary record is found with reported acreage for 2001 for the crop/county/state).</p> <p>If flag = "YP2" (match – if tax id on any type 10 primary record is found with reported acreage for 2002 for the crop/county/state).</p> <p>If flag = "YP3" (match – if tax id on any type 10 primary record is found with reported acreage for 2003 for the crop/county/state).</p> <p>If flag = "YP0" (match – if tax id on any type 10 primary record is found with reported acreage for multiple crop years for the crop/county/state).</p> <p>If flag = "YS1" (match – if tax id on any type 10 SBI record is found with reported acreage for 2001 for the crop/county/state).</p> <p>If flag = "YS2" (match – if tax id on any type 10 SBI record is found with reported acreage for 2002 for the crop/county/state).</p> <p>If flag = "YS3" (match – if tax id on any type 10 SBI record is found with reported acreage for 2003 for the crop/county/state).</p> <p>If flag = "YS0" (match – if tax id on any type 10 SBI record is found with reported acreage for multiple crop years for the crop/county/state).</p> <p>If flag = "YB1" (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2001 for the crop/county/state).</p> <p>If flag = "YB2" (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2002 for the crop/county/state).</p> <p>If flag = "YB3" (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2003 for the crop/county/state).</p> <p>If flag = "YB0" (match – if tax id on any type 10 primary and SBI record is found with reported acreage for multiple crop years for the crop/county/state).</p> <p>When each 14 record comes in, search for "New Producer Key" (state, county, crop, tax id, tax id type) in the previous year tax ID</p>

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
					ISAM file (new producer ISAM/Dbase).
62	Filler	365	47	X(47)	Must be spaces.
63	Duplicate Status	412	1	X(01)	Internal Use. Must be spaces.
64	Duplicate Reporting Organization	413	2	X(02)	Internal Use. Must be spaces.
65	Duplicate Company Number	415	3	9(03)	Internal Use. Must be zeros.
66	Duplicate Policy Number	418	7	X(07)	Internal Use. Must be spaces.
67	Lockdown Plan Code	425	2	9(02)	Internal Use. Must be zeros. Plan code submitted by the RO at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).
68	Lockdown Price Election	427	5	9(01)V9(04)	Internal Use. Must be zeros. Price Election Factor code submitted by the RO at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).
69	Lockdown Coverage Level	432	5	9(01)V9(04)	Internal Use. Must be zeros. Coverage Level submitted by the RO at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).
70	LSR Change Date	437	8	9(08)	Internal Use. Must be zeros. The last date the price election, price indicator or coverage level was modified by the reporting organization (RO) after LSR lockdown. MMDDCCYY format.
71	LSR Transaction Code	445	2	9(02)	Internal Use. Must be zeros. ISAM Transaction Code 01: Timely Accepted 02: Price Election change after Lockdown 03: Coverage Level change after Lockdown 04: Both Price Election and Coverage Level changed after Lockdown 05: Plan Code change (n/a to LSR) 06: Initially Accepted after Lockdown 07: Modified after Lockdown to Lockdown Price Election, Coverage Level and Price Indicator 08: Price Indicator change after Lockdown 09: Both Price Indicator and Price Election changed after lockdown 10: Both Price Indicator and Coverage Level changed after lockdown

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
72	Lockdown Reduction Flag	447	2	9(02)	Reduction Percentage for the later of Lockdown Date or FCIC Accepted Date (timely accepted would equal zeros).
73	Filler	449	102	X(102)	Must be spaces

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
74	FCIC Control Time	551	4	9(04)	Internal Use. Must be zeros. The time the transaction batch file was received. (From when transmission started) HHMM Format.
75	FCIC Control Date	555	8	9(08)	Internal Use. Must be zeros. The date the transaction batch file was received. (From when transmission started) MMDD CCYY Format.
76	Reinsurance Year	563	4	9(04)	Internal Use. Must be zeros. The Reinsurance Year. CCYY format.
77	Batch Number	567	4	9(04)	Internal Use. Must be zeros. The sequential number identifying the file that was submitted by the RO to FCIC/RMA.
78	Transaction Sequence Number	571	8	9(08)	Internal Use. Must be zeros. The sequential number assigned to each transaction number processed by DAS <u>after it has been sorted</u> .
79	Transaction Rejected Flag	579	1	X(01)	Internal Use. Reserved. Must be spaces.
80	Transaction Source Flag	580	1	X(01)	Internal Use. Reserved. Must be spaces.
81	FCIC Initially Accepted Date	581	8	9(08)	Internal Use. Must be zeros. The date this record was initially accepted by DAS. MMDDCCYY format.
82	FCIC Initially Accepted Batch	589	4	9(04)	RMA Internal Use. The sequential number identifying the file that was initially submitted by the RO to FCIC/RMA and accepted by DAS.
83	Filler	593	8	X(08)	Internal Use. Must be spaces.

Notes:

1. If a type 14 record fails validation, all other type 11, type 13, type 14, type 15, type 17, type 18, type 19, type 21, type 22 and type 23 records will be rejected for the crop policy which failed.
2. All other type 10 and type 14 records to be timely-processed and to facilitate the policy holder tracking system (PHTS) must be submitted to and accepted by FCIC within 30 days after the earliest sales closing date for the crop(s) in the county.
3. Rate State and Rate County can only be different from Location State and County if a written agreement is in effect.
4. DAS will not accept T14 until ADM records are available.
5. A separate MPC1 policy is allowed for acreage grown under contract with different seed companies for hybrid seed corn or hybrid sorghum seed.
6. If Company has not maintained agent's signature, the date in the agent's signature field may be the same as the insured's signature date for 2004.