POLICY REQUIREMENTS FOR eDAS

Format/Edits

Section/Attribute	Description/Edit
POLICY	"POLICY" is the title of this section. It identifies the opening and closing of this xml section. This document provides additional reporting requirements of data under this section. **Entity precedes Policy.** The process flag and/or change flag submitted for this section will be inherited unless otherwise indicated. Example: <POLICY process flag ="2">. **For DAS and eDAS, only one producer/entity nationwide per key (Approved Insurance Provider (field 1), Location State (field 3), Policy Number (field 5), Reinsurance Year (field 8)).**
CHANGE_FLAG (ATTRIBUTE)	If Process Flag = 2 or 5 certain data will be allowed to change after initial acceptance. Tags have been identified by flags below. Flag of '1' will only be allowed to change data identified by '1'. Flag of '2' will be allowed to change data identified by '1 or 2'. Flag of '3' will be allowed to change any data. Valid flags: 1 = general 2 = company approval 3 = RMA approval Change flag will default to 2 unless otherwise indicated.
PROCESS_FLAG (ATTRIBUTE)	Valid flags: 1 = original 2 = modify 3 = delete 4 = validate (original) 5 = validate (modify) 6 = quote (only applicable for premium) 7 = retrieve 8 = cancel (only applicable for Livestock crop policy) 9 = re-instate (only applicable for Livestock crop policy) Process flag will default to 1 unless otherwise indicated.

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No.	Tag	Key	Level of Change	IN/ OUT	REQ/ OPT/ CON	Max Size	Picture	Description/Edit
1*	<INSURANCE_ PROVIDER>	Y	3	Y/Y	REQ	2	X(02)	Edit with an Approved Insurance Provider/Company table.
2*	<ENTITY_KEY_ID>		2	Y/Y	REQ	8	9(08)	Required. Must have a matching Entity with this ID.
3*	<LOCATION_ STATE>	Y	2	Y/Y	REQ	2	9(02)	Edit with FIPS State table.
			(3)					Level of change = 3 for Livestock.
4*	<COMPANY>		2	Y/Y	REQ	3	9(03)	Policy Issuing Company, edit with company table.
5*	<POLICY_ NUMBER>	Y	2	Y/Y	REQ	7	9(07)	Must be > zeros and have an accepted agent, producer, and reviewer (if applicable) on the database.
6	<BRANCH_OFFICE>		1	Y/Y	REQ	2	X(02)	Approved Insurance Provider branch office servicing policy.
7	<FCIC_DT_TM>		NA	N/Y	REQ	19	X(19)	FCIC Control Date and Time of process, format MM/DD/YYYY HH:MM:SS. There is a space between the YY and HH.
8*	<REINSURANCE_ YEAR>	Y	NA	Y/Y	REQ	4	9(04)	The Reinsurance Year. Format YYYY.
9	<AUTHORIZATION_ NUM>		2	Y/Y	CON	5	9(05)	Authorization Number provided by Reinsurance Services Division (RSD) approving the original, change or deletion. Change Flag must = 3 and Process Flag must = 1, 2, 3, 4 or 5. If changing a "Key" field with Level of Change = 2, Authorization Number assigned by administrative screen and Change Flag must = 2.
10	<APPENDIX_IV_ REVIEW>		2	Y/Y	REQ	2	X(02)	Appendix IV Review Flag. Valid values are: 00 = Not Applicable 01 = Program Review 02 = Not used 03 = Conflict of Interest Review 04 = Not used 05 = Consecutive Loss Adjuster Review 06 = $200,000 Claim Review 07 = $500,000 Claim Review 08 = AIP Quality Control Review 09 = Spot Check List Review See Note at end of record.

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No.	Tag	Key	Level of Change	IN/ OUT	REQ/ OPT/ CON	Max Size	Picture	Description/Edit
11	<SII_DT>		1	Y/Y	CON	10	X(10)	Successor In Interest Application Date. Application date of successor-in-interest. Format MM/DD/YYYY.
12	<SII_PREVIOUS_ NUM>		1	Y/Y	CON	7	9(07)	Successor In Interest Policy Number. If field 11 has a date then previous policy number before successor-in-interest.
13	<TRANS_ SEQUENCE_NUM>		NA	N/Y	REQ	8	9(08)	Transaction Sequential Number assigned to each transaction number processed by eDAS.
14	<TRANS_RECORD_ NUM>		NA	N/Y	REQ	6	9(06)	Transaction Record Number
15	<TRANSACTION_ FLAG>		NA	N/Y	REQ	1	X(01)	If section accepted, flag = Y. If rejected, flag = N. If deleted, flag = D. If cancel, flag = C.

Notes: Key fields are: Approved Insurance Provider (field 1), Location State (field 3), Policy Number (field 5), Reinsurance Year (field 8)

Key fields with Level of Change = 3 will be allowed with RMA approval. When a company submits this information, eDAS will change all other associated data to the new information.

Key fields with Level of Change = 2 requiring a change to that field, company will use an administrative screen to identify this change. eDAS will use this information to verify the data when submitted.

* Data elements that must be accepted to meet timely reporting of an eligible crop insurance contract for AGR/AGR-L.

Appendix IV Review Flag

If the AIP reviews the record once, use values from referenced field (field 10). For a subsequent review of the same record they would use a combo number such as '17' for a program review followed by a $500,000 claim review.

Information regarding column headers:

1) 'Tag' identifies the naming convention used in creation of XML.
2) 'Key' identifies the tags that are key to the validation/storage of data.
3) 'Level of Change' identifies the data that is allowed to change and at what level according to Change Flag.
4) 'IN/OUT' identifies the direction of data, IN for input and OUT for output with flags 'N' (NO) and 'Y' (YES).
5) 'REQ/OPT/CON' identifies if the data is required (REQ), optional (OPT), or conditional (CON). If optional or conditional and there is no data to report the tag is not used.
6) 'Max Size' is the maximum size of data allowed for that tag.
7) 'Picture' identifies the type of data expected.
8) 'Description/Edit' gives additional information.

On an update, only the key fields that define the sections are required plus any changed fields or new sections.