



June 29, 2012

United States
Department of
Agriculture

Farm and Foreign
Agricultural Services

Risk
Management
Agency

Beacon Facility –
Mail Stop 0801
P.O. Box 419205
Kansas City, MO
64141-6205

INFORMATIONAL MEMORANDUM: PM-12-025

TO: All Approved Insurance Providers
All Risk Management Agency Field Offices
All Other Interested Parties

FROM: Tim B. Witt /s/ *Tim B. Witt*
Deputy Administrator

SUBJECT: State and County Conversion to American National Standards Institute
(ANSI) Codes

BACKGROUND:

The Acreage Crop Reporting Streamlining Initiative (ACRSI) is comprised of multi-agency workgroups established to standardize information collection across the United States Department of Agriculture. ACRSI has adopted the use of ANSI codes to identify the location of land for which crop data is collected.

ACTION:

Beginning with the 2013 reinsurance year (RY), ANSI codes will be used to identify the state and county for Federal crop insurance purposes. ANSI codes will replace Federal Information Processing Standards codes used in previous RYs.

Converting to the ANSI state and county codes results in the following counties being combined for Federal crop insurance purposes:

- East and West Pottawattamie, Iowa
- East and West Ottertail, Minnesota
- East and West Polk, Minnesota

AIPs must follow the procedures in the attachment to make needed policy conversions.

DISPOSAL DATE:

December 31, 2012



The Risk Management Agency Administrators
And Oversees All Programs Authorized Under
The Federal Crop Insurance Corporation

An Equal Opportunity Employer

1. Differences Between ANSI and FIPS Codes for Impacted State/Counties:

State/County FIPS Code Currently Used by RMA	ANSI State/County Code
19-155 - East Pottawattamie, Iowa	19-155 - Pottawattamie County, Iowa
19-156 - West Pottawattamie, Iowa	
27-111 - East Ottertail, Minnesota	27-111 - Ottertail County, Minnesota
27-112 - West Ottertail, Minnesota	
27-119 - East Polk, Minnesota	27-119 - Polk County, Minnesota
27-120 - West Polk, Minnesota	

- 2. Actions Required:** AIPs must provide producers written notification of the county name change, policy cancellations and the deadline for obtaining a new policy when applicable. AIPs must also follow the actions in the table below to convert the applicable policies for acreage insured in the identified counties.

If a producer has a 2012 crop policy in the following counties: ...	Then for 2013 ...
East Pottawattamie, Iowa only; East Ottertail, Minnesota only; or East Polk, Minnesota only	Policy cancellation and reissuance is not required. Policy documents issued subsequent to this memorandum must include the new county name (e.g., acreage report). AIPs must notify producers that any acreage in a previously uninsured county may now be insurable.
West Pottawattamie, Iowa only; West Ottertail, Minnesota only; or West Polk, Minnesota only	The AIP must change the state and county code to the new ANSI code when transmitting the policy records to RMA's Policy Acceptance and Storage System (PASS). Policy cancellation and reissuance is not required. Policy documents issued subsequent to this memorandum must include the new county name (e.g., acreage report). AIPs must notify producers that any acreage in a previously uninsured county may now be insurable.
With the same AIP in: both East and West Pottawattamie, Iowa; both East and West Ottertail, Minnesota; or both East and West Polk, Minnesota	AIPs must cancel each policy for the respective East and West counties and the producer must submit an application for a new policy in the county. Exception: If a producer has the same coverage, options, etc. in both counties, the AIP may cancel the West and retain the East county policy. If a producer has simple average (SA) T-Yields for the crop/P/T in both counties, the SA T-Yield may be recalculated.
With different AIPs in: both East and West Pottawattamie, Iowa; both East and West Ottertail, Minnesota; or both East and West Polk, Minnesota	RMA will notify the applicable AIPs of impacted policies. Each AIP must cancel their respective policy and notify the producer(s) of the change to a single county requiring policy cancellation. This notice must include a statement that to continue coverage, the producer must submit a new application to their agent. If a producer has existing SA T-Yields for the crop/P/T in both counties, the SA T-Yield may be recalculated.