

Sense of the Board

It has come to the attention of the Board that many submitters have not provided timely notification in writing when 90 percent of the estimated costs in the cost budget provided in the concept proposal, submission, or maintenance request have been expended as required by section 4(h) of the Board's Approved Procedures for Reimbursements & Determination Of Reasonableness Related to Reimbursement Expenses for Concept Proposals, 508(H) Submissions & User Fee Requests.

Regardless of when the concept was first approved, the Board's procedures, including the 90 percent notification, apply. Submitters are reminded that a written notice must be provided when 90 percent of estimated costs have been expended and the submitter must include: (1) a new estimated cost budget, if necessary, for completion of the work; and (2) a detailed justification of why the total costs will exceed the original estimated cost budget if additional funding is required to bring the product to completion. Failure of the submitter to provide the required notice to the Board may result in the denial of reimbursement amounts that exceed the amount contained in the original approved cost budget.